

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – January 13, 2014**

The East Troy Community School District Board met in regular session on January 13, 2014. The meeting was called to order by President, Dawn Buchholtz at 7:00 p.m. followed by the Pledge of Allegiance. Board members present were Ted Zess, Murry Mitten, Martha Bresler and Dawn Buchholtz. Also present were Christopher Hibner, Kathy Zwirgzdas, Amy Foszpanczyk, administrators, four guests and one reporter.

Dawn Buchholtz read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Murry Mitten and seconded by Ted Zess for approval of the agenda. Motion carried unanimously.

V. APPROVAL OF MINUTES ON DECEMBER 9, 2013 REGULAR BOARD MEETING, MINUTES OF DECEMBER 12, 2013 AND DECEMBER 18, 2013 SPECIAL BOARD MEETINGS FOR REFERENDUM WORKING SESSION

A motion was made by Ted Zess and seconded by Murry Mitten to approve the minutes of the December 9, 2013 regular Board meeting, minutes of December 12, 2013, December 18, 2013 special Board meetings. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

Sandy Stanford expressed her safety concern of parking and traffic at Leona Doubek Elementary and announced that there is a small working committee that will be discussing possible solutions. Sandy also suggested to the Board that they include the traffic concern at Leona Doubek Elementary in their upcoming referendum options.

VIII. ADMINISTRATIVE REPORTS

A. District Administrator Report:

- i. Dr. Chris Hibner announced the three candidates for the April 1, 2014 election: Mike Zei, Steve Lambrechts, Chris Smith. He also stated that there will be a drawing for the order of names listed on the election ballot at 3:00 p.m. January 14, 2014.
 - ii. Dr. Chris Hibner reminded the Board of the upcoming WASB State Education Convention and suggested a few sessions that he believes would be beneficial to attend.
 - iii. Dr. Chris Hibner reviewed attendance of the SLATE conference which focused on personalization and use of digital media.
- B. Business Manager Report: No report submitted.
- C. Director of Instruction Report:
- i. Amy Foszpanczyk briefed the Board on the District's current Space Act Agreement (HUNCH) and that participating high school students will soon be presenting to the Board on their project: creating a prototype for solving the problem of tools "floating away" in zero gravity.
- D. Student Representative Report: No report submitted.
- E. Director of Special Education/District Assessment Coordinator: Kate Harder briefly reviewed the 2014 Smarter Balanced Field Test.
- F. School Board President's Report: No report submitted.

IX. FINANCIAL REPORT

A motion was made by Ted Zess and seconded by Murry Mitten to approve the November 2013 payments in the amount of \$1,469,806.53 and receipts in the amount of \$167,661.16 as reflected on the financial statements. Motion carried unanimously.

X. DISCUSSION/ACTION ITEMS

- A. Update Pertaining to Facilities, Possible Consideration of Resolution(s) for any Upcoming Referendum Regarding Facilities and Consideration of any Possible Future Working Session(s): The Board, administration, Bob Simi (Miron Construction) and Joe Donovan (Donovan Group, communications) discussed the community engagement process and specific engagement efforts suggested in a three stage plan/timeline to prepare for a successful referendum. The community engagement three stage timeline guided discussion of when the most logical time would be to put a referendum to ballot. No action was taken.
- B. Staffing Recommendation(s): A motion was made by Ted Zess and seconded by Murry Mitten to approve Kristin Michalski for a 1.0 FTE high school science teaching position. Motion carried unanimously. A motion was made by Murry Mitten and seconded by Ted Zess to approve

Kristin Louis for a long-term subbing position for middle school guidance counselor. Motion carried unanimously.

- C. 2014-2015 District Calendar: A motion was made by Ted Zess and seconded by Murry Mitten to approve the 2014-2015 District Calendar, Draft Option 3 as presented. Motion carried unanimously.
- D. Approval of June 30, 2013 Audit Report: A motion was made by Martha Bresler and seconded by Murry Mitten to approve the June 30, 2013 Audit Report as presented. Motion carried unanimously.
- E. Policy of 553 – Retirement Benefits: A motion was made by Murry Mitten and seconded by Ted Zess to approve changes to Policy 553 section 1:A:ii as presented. The changes allow for retirees on a single plan to change to a family plan (not previously allowed) however all increases in cost would be the responsibility of the retiree, outside of the use of District funds. Motion carried unanimously.
- F. Update Pertaining to Preliminary Projected Budget Shortfall for 2014-2015 and Beyond/Impact Needs: Kathy Zwirgzdas and Dr. Chris Hibner reported on and the Board discussed a preliminary projected budget shortfall for the 2014-2015 and beyond, future impact needs and the possible necessity of an operational referendum in the future.
- G. High School Planning Guide: Item tabled.
- H. Wall of Fame Initiative: Twila Voss presented on an Athletic Hall of Fame committee and nomination forms and the Board discussed future options of the program.
- I. Employee Supplemental Pay Request to Current Contract: Item moved to executive session.
- J. Open Enrollment Request: Item moved to executive session.
- K. Evaluation of District Administrator: Item moved to executive session.

XI. POLICY REVIEW AND DEVELOPMENT:

- A. The School Board discussed and reviewed Board Policy 551 – Leaves (military leave language).

XII. COMMUNICATIONS/ANNOUNCEMENTS

Dr. Chris Hibner reported that School Board member Mike Zei had wanted the Board and public to know that he had wanted to attend the night's meeting but had to tend to personal issues at home.

Dr. Chris Hibner congratulated the high school choir and music department for their "incredible performance" held at the Basilica of St. Josephat in Milwaukee, on January 10, 2014.

Dr. Chris Hibner thanked Bill and Diane Garvens for setting up the partnership with the District and allowing students on their wooded property. Dr. Hibner also thanked the staff, notably the 5-year-old kindergarten classes, who are utilizing the opportunity and incorporating it into their lesson plans. He also encouraged all 4K-12th grade staff to continue extending the community partnerships.

Dr. Chris Hibner also encouraged the Board to attend upcoming informational sessions that are tailored to an audience of School Board members, pertaining to Personalized Learning.

Dawn Buchholtz had received feedback from the community and thanked the administration for attending the Choir concert in Milwaukee.

Dawn Buchholtz thanked the School Board candidate that was in attendance and recommended that all candidates attend future meetings.

XIII. BOARD OF EDUCATION – FUTURE ITEMS:

No items submitted.

XIV. ADJOURN TO EXECUTIVE SESSION

A motion was made by Ted Zess and seconded by Martha Bresler to adjourn to executive session for discussion of employee supplemental pay request to current contract, open enrollment request and evaluation of District Administrator as provided under 19.85 (1) (c). Ted Zess, aye; Murry Mitten, aye; Martha Bresler, aye; Dawn Buchholtz, aye. Motion carried unanimously. Meeting adjourned at 10:09 p.m.

XV. RECONVENE TO OPEN SESSION

A motion was made by Martha Bresler and seconded by Murry Mitten to reconvene to open session at 10:24 p.m. Ted Zess, aye; Murry Mitten, aye; Martha Bresler, aye. Dawn Buchholtz, aye. Motion carried unanimously.

A motion was made by Murry Mitten and seconded by Martha Bresler to approve an employee's request for supplemental pay increase. Motion carried unanimously.

A motion was made by Murry Mitten and seconded by Martha Bresler to approve open enrollment exception requests. Motion carried unanimously.

A motion was made by Ted Zess and seconded by Martha Bresler to adjourn. Motion carried unanimously. Meeting adjourned at 10:25 p.m.

Respectfully submitted,

Murry Mitten